

Deans, Department Heads, Management Services Officers, and Administrative Assistants:

The memo below is being sent to the Dlist-I listserv. Thank you for serving as one of the representatives for your department to receive this memo. Please distribute this message to colleagues in your department.

*****PLEASE GIVE WIDEST DISTRIBUTION*****

August 15, 2022

TO: UC Santa Barbara Campus Community

FR: Margaret Klawunn, Vice Chancellor of Student Affairs
Anthony Schmid, Registrar
Joe Sabado, Deputy Chief Information Officer, UCSB IT
Josh Andersen, Director of Application Development, UCSB IT

RE: **Reminder: Alphanumeric Perms to be introduced this Fall**

****** Please do not reply to this message. ******

Dear UCSB Campus Community,

This is a reminder that, beginning September 1, 2022, *alphanumeric* perms (an identifier consisting of letters and numbers) will begin flowing into and through campus systems/applications, such as the Student Information System (SIS).

Alphanumeric perms will only be assigned to future UCSB applicants and students, and existing perms will not be impacted by this effort. As explained in our [July 5 D-list memo](#), the reason alphanumeric perms are being introduced to campus is because our supply of all-numeric perms is nearly depleted. If you employ students who work with campus systems/applications, please share this information with them so that they will recognize alphanumeric perms when they see them.

OF NOTE:

- **No students currently or previously enrolled at UCSB will be impacted by this effort. All existing (all-numeric) perms will continue to work as they always have.**
- **September 1, 2022**, is the earliest we will see alphanumeric perms flowing into campus systems/applications, and that is because the Perm Augmentation team is conducting a small pilot with UC Online Education (UCOE) students. The purpose of the pilot is to test how the alphanumeric perms perform in campus systems/applications. The pilot is expected to have minimal impact on campus operations.
- **March 27, 2023**, is the earliest date we anticipate seeing alphanumeric perms printed onto physical Access Cards. *Note: UCOE students do not use Access Cards.*

Additional project details and an FAQ can be found at <https://sist.sa.ucsb.edu/perm-augmentation-project>. Please email perm@sa.ucsb.edu with any questions or concerns. Thank you.